

## Privacy Policy for the Rifumo Empowerment Holdings: Enterprise Portals

Last Updated: 07 August 2023

Thank you for choosing our Enterprise Portals. This Privacy Policy is designed to help you understand how we collect, use, disclose, and safeguard your personal information when you use our application available on the Microsoft Marketplace ("Enterprise Portals"). Please read this Privacy Policy carefully. By using the Application, you consent to the practices described herein.

### Information We Collect

We may collect certain information from and about users of our application, including:

- **Personal Information:** We may collect personal information such as your name, email address, and contact details when you provide them to us through the Application.
- **Usage Information:** We may collect information about your usage of the Application, including interactions, preferences, and settings. This information is collected to improve the functionality and user experience of the Application.
- **Device Information:** We may collect information about the device you are using to access the Application, including device type, operating system, and unique device identifiers.
- **Log Data:** Our servers may automatically log certain information, such as your IP address, browser type, referring/exit pages, and operating system.

### How We Use Your Information

We may use the information we collect from you for various purposes, including:

- Providing, maintaining, and improving the Application's functionality and user experience.
- Sending you technical notices, updates, security alerts, and support messages.
- Responding to your inquiries and providing customer support.
- Analysing usage patterns to improve the Application's features and performance.
- Complying with legal obligations and enforcing our terms and policies.
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### Information Sharing and Disclosure

We may share your personal information under the following circumstances:

- **With Your Consent:** We may share your personal information with third parties when you provide your explicit consent to do so.
- **Service Providers:** We may engage third-party service providers to assist us in providing, maintaining, and improving the Application. These service providers have access to your personal information for the purpose of performing their tasks on our behalf.
- **Legal Requirements:** We may share your personal information if required by law or to protect our rights, privacy, safety, or property, as well as that of our users or others.

### Security

We prioritise the security of your personal information and implement appropriate measures to safeguard it. However, no transmission over the Internet or electronic storage method is completely secure, we will do everything possible to safeguard your information in line with the existing legislative prescripts stipulated in your country of purchase, as and when required.

### Your Choices

You have the right to access, correct, or delete your personal information. You can also manage your communication preferences by contacting us at [support@rifumoholdings.co.za](mailto:support@rifumoholdings.co.za). Please note that certain information may be retained for legal purposes or as required by applicable regulations.

### Updates to this Privacy Policy

We may update this Privacy Policy periodically to reflect changes in our practices and services. We encourage you to review this policy whenever you use our application to stay informed about how we protect your personal information.

### Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy or our privacy practices, please contact us at [info@rifumoholdings.co.za](mailto:info@rifumoholdings.co.za)